



## REGULAR MEETING

September 11, 2018

The Board of Directors of the Orange County Appraisal District met in Regular Session on Tuesday, September 11, 2018, at 6:00 pm. The meeting took place at the district's office at 9157 IH 10, East, Orange, Texas.

BOARD MEMBERS PRESENT: Tim Schossow, Karen Fisher, Tim Andrews, Laura Floyd, Jim Brown

BOARD MEMBERS ABSENT:

CHIEF APPRAISER: Scott W. Overton

ATTORNEY: T. Phillip Brent – Attorney at Law

VISITORS: Janet Brown, County Judge Dean Crooks

### **ITEMS TO BE DISCUSSED:**

#### **I. CALL TO ORDER**

Tim Schossow called the meeting to order at 6:00 p.m. Mr. Andrews led the invocation followed by the Pledge of Allegiance.

#### **II. PUBLIC COMMENTS**

No public comments.

#### **III. REPORT AND/OR ACTION ITEMS**

##### 1. Oath of Office – Laura Floyd.

Jim Brown.

Attorney T. Phillip Brent administered the Oath of Office to both members. No motion necessary.

##### 2. Discuss Attendees for the 2019 TAAD Conference.

It was discussed that Laura Floyd and Jim Brown would attend the TAAD Conference. If one of them could not attend Karen Fisher would be able to attend.

##### 2. Discuss and/or Approve Repairs to the office.

-Leaking Roof

-Sheetrock Repair in Hallway

Karen Fisher made a motion to approve hiring JackBuilt to make the repairs to the building. Tim Andrews seconded the motion and it passed unanimously.

4. Discuss and/or Approve Implementing a Split 80 Schedule.

Laura Floyd made a motion to approve Implementation of the Split 80 Schedule. Tim Andrews seconded the motion, it passed unanimously.

5. Discuss and/or Approve going out for Bids on Two(2) New Automobiles.

After a brief discussion it was determined that the Appraisal District would go out for bids for 1 automobile now to replace the hurricane damaged vehicle and 1 automobile as normal out of the 2019 budget. Tim Andrews made a motion to approve going out for bids on the two automobiles, Laura Floyd seconded the motion, it passed unanimously.

6. Discuss and/or Approve Amendments to the Employee Policy Manual.

Tim Andrews made a motion to approve the Education Leave Policy(Travel Policy) in the Employee Policy Manual. Jim Brown seconded the motion and it passed unanimously.

7. Review the 2018 Supplements to the Tax Roll

No action required.

8. Discuss and/or Approve the Minutes for July 10, 2018 Regular Meeting.

Laura Floyd made a motion to approve the Minutes for July 10, 2018 Regular Meeting. Karen Fisher seconded the motion and it passed unanimously.

9. Discuss and/or Approve the Minutes for July 10, 2018 Public Meeting.

Tim Andrews made a motion to approve the Minutes for July 10, 2018 Public Meeting. Karen Fisher seconded the motion and it passed unanimously.

10. Discuss and/or Approve the August 2018 Bills for the Appraisal District.

Karen Fisher made a motion to approve the August 2018 Bills for the Appraisal District. Tim Andrews seconded the motion and it passed unanimously.

11. Discuss and/or Approve the Year to Date Investments for the Appraisal District.

Tim Schossow made a motion to approve the Year to Date Investments for the Appraisal District. Karen Fisher seconded the motion and it passed unanimously.

12. Discuss and/or Approve the Year to Date 2018 Financial Reports.

Laura Floyd made a motion to approve the Year to Date 2018 Financial Reports. Tim Andrews seconded the motion and it passed unanimously.

**IV. REPORT OF BOARD MEMBERS**

Laura Floyd asked for prayers for surgery on her hand.

**V. REPORT OF CHAIR OF THE BOARD**

No report.

**VI. REPORT OF ATTORNEY**

Attorney T. Phillip Brent reported that there has been 2 lawsuits filed so far.

Chase Bank – there is a settlement offer on the table on this case.

Sabine Cogen – this suit was just received last week so it is in the early stages.

Attorney Brent also reported that he attended the Law Seminar last week and it was discussed that Senate Bill 1 is going to be a bill to watch in the next legislative session as it appears there will be a lot on taxation in that bill.

**VII. REPORT OF CHIEF APPRAISER**

Scott Overton reported that all employees are not CPR/First Aid certified. July’s Employee of the Month was Emely McDonald and August’s was Shane Richardson. He also reported that Tahia is currently in her first week of the Chief Appraiser Institute.

**ADJOURNMENT**

Mr. Tim Schossow adjourned the meeting at 6:50 pm.

**APPROVAL:**

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Tim Schossow, Chair of the Board

**ATTESTED:**

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Karen Fisher, Secretary of the Board