



## REGULAR MEETING

March 12, 2019

The Board of Directors of the Orange County Appraisal District met in Regular Session on Tuesday, March 10, 2020, at 5:30 pm. The meeting took place at the district's office at 9157 IH 10, East, Orange, Texas.

BOARD MEMBERS PRESENT: Tim Schossow, Tim Andrews, Laura Floyd, Karen Fisher  
BOARD MEMBERS ABSENT: James "Jim" Brown  
CHIEF APPRAISER: Scott Overton  
ATTORNEY: Not Present  
VISITORS: Shane and Michelle Richardson

### **ITEMS TO BE DISCUSSED:**

#### **I. CALL TO ORDER**

Tim Schossow called the meeting to order at 5:33 p.m. Scott Overton led the invocation followed by the Pledge of Allegiance.

#### **II. PUBLIC COMMENTS**

No comments.

#### **III. REPORT AND/OR ACTION ITEMS**

##### 1. Discuss Final MAP Audit Results

The District passed the Methods and Assistance Program Audit with zero recommendations, "Pass" on all four mandatory questions as well as "Meets All" on all four audit categories. Scott introduced Shane Richardson to the Board of Directors and commended him for the recognition he received from the MAP auditor in regards to the Districts GIS system. She stated she was very impressed and had never seen a system in all her years of auditing quite like ours.

##### 2. Discuss and/or Approve the TML Health Benefits Pool COBRA Continuation of Coverage Administrative Agreement

Karen Fisher made a motion to approve the TML Health Benefits Pool COBRA Continuation of Coverage Administrative Agreement. Tim Andrews seconded the motion, it passed unanimously.

##### 3. Discuss and / or Approve a Date for the 2021 Budget Workshop.

Karen Fisher made a motion to approve May 12<sup>th</sup>, 2020 as the date for the 2021 Budget Workshop. Laura Floyd seconded the motion and it passed unanimously.

4. Discuss and/or Appoint a Committee of Two (2) Board Members to Assist in Budget Preparation.

Karen Fisher made a motion to appoint Laura Floyd and Tim Andrews for the two member committee to assist in the 2021 budget preparation. Tim Andrews seconded the motion and it passed unanimously.

5. Discuss and/or Approve Changes to the Board of Directors Policy Manual.

Tim Schossow made a motion to approve the changes to Section 5.04(a) Open Carry or Concealed Carry or Firearm Policy in the Board of Directors Policy Manual. Laura Floyd seconded the motion and it passed unanimously.

6. Discuss and/or Approve Changes to the Personnel Policy Manual

Karen Fisher made a motion to approve the changes to the Paid Time Off - Pay at Termination policy in the Personnel Policy Manual. Tim Andrews seconded the motion and it passed unanimously.

7. Discuss and/or Approve the Minutes of Thursday, January 16, 2020 Regular Meeting.

Tim Andrews made a motion to approve the minutes for Thursday, January 16, 2020 Regular Meeting, seconded by Laura Floyd. All motions passed unanimously.

8. Review Supplements to the Tax Roll

The Board of Directors reviewed the supplements to the tax roll. No motion necessary.

9. Discuss and/or Approve the January, February, and March 2020 Bills for the Appraisal District

Karen Fisher made a motion to approve the January, February, and March 2020 Bills for the Appraisal District. Tim Schossow seconded the motion and it passed unanimously.

10. Discuss and/or Approve the Year to Date 2020 Investments.

Karen Fisher made a motion to approve the Year to Date 2019 Investments for the Appraisal District. Tim Schossow seconded the motion and it passed unanimously.

11. Discuss and/or Approve the Year to Date 2020 Financial Reports.

Laura Floyd made a motion to approve the Year to Date 2020 Financial Reports. Karen Fisher seconded the motion and it passed unanimously.

**IV. REPORT OF BOARD MEMBERS**

Karen Fisher thanked the District for the opportunity to go to the TAAD Conference and get the continuing education.

**V. REPORT OF CHAIR OF THE BOARD**

No Comments

**VI. REPORT OF ATTORNEY**

Not Present

**VII. REPORT OF CHIEF APPRAISER**

1. Employees Robert and Kristi Neff attended another class in Houston. The District has three employees that are in the process of taking classes to obtain their RPA.
2. Scott, Tahia, Robert, Kristi, Tim, and Karen attended the TAAD conference in Dallas a couple of weeks ago. It was a very informative conference and he spoke for the group in showing his appreciation for the Board allowing us to attend each year.
3. The District's attorney Phillip Brent has left the law firm of Bradley, Steele. Scott reported that he would like to begin looking at other options and look more towards hiring an attorney that specializes in our industry.

**ADJOURNMENT**

Mr. Tim Schossow adjourned the meeting at 6:22 pm.

**APPROVAL:**

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Tim Schossow, Chair of the Board

**ATTESTED:**

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Karen Fisher, Secretary of the Board